

HOME OFFICE CLAIM FORM

TAX YEAR: 31st MARCH 2019

Name	Home Address used for office
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	Area used by business m ² (please exclude personal portions) If there have been no changes from last year, please let us know	m ²
1	Office area	
2	Garage area (if used)	
3	Storage area of home (if used)	
4	Total business area	
5	Total area of home, garage and storage	
6	Percentage business area	%

	Total costs relevant to the home listed above	\$
1	Rent paid in year (if property not owned)	
2	Power paid in year	
3	Rates paid in year	
4	Interest on home mortgage (please supply copies)	
5	Insurance paid in year (both contents and building)	
6	Repairs and maintenance (amount, date and description) _____ _____ _____ _____	
7	Other (please provide details)	
8	Total costs for the year	